



JOB DESCRIPTION

Job Title: Prevention Specialist

Accountable to: Director of Programs

Summary: The Prevention Specialist will provide HIV prevention and linkage activities to ensure prevention services are accessible and inclusive to the communities that need it most. These activities will include 1) targeted testing/counseling & linkage to care; 2) Condom Distribution; 3) Prevention with Positives; 4) Community Education; 5) PrEP Navigation; and 6) Active Referrals. The goal of these activities is to reduce undiagnosed and late diagnosed HIV infection, ensure linkage to care, provide strategic risk reduction, prevention, and support services to at-risk communities and persons with HIV, as well as promoting the expansion of focused condom distribution in the community.

Essential Duties & Responsibilities:

1. Provide confidential assessment to determine HIV prevention needs of the clients, regardless of whether test results are positive or negative; this includes the planning and referral of prevention service
2. Develop and maintain relationships and resources that can serve as a culturally appropriate network of PrEP/PEP providers
3. Introduce biomedical prevention services (PrEP/PEP/TasP) ensuring access, follow up, and adherence to PrEP/PEP, including supportive services that can enhance harm reduction, behavior change, adoption, and maintenance
4. Provide HIV testing and STD screening on-site and through outreach into the community, including local bars/clubs and other community settings where the target population socializes and/or congregates as needed
5. Collaborates with project and agency staff in advertising and media promotion of the HIV testing and PrEP program, including the use of geo-social networking and platforms
6. Identify and recommend community resources that are culturally sensitive to the targeted community
7. Collaborate with other departments to ensure integrated services are offered and accessible
8. Collect and report data on program activities
9. Stay informed about current HIV/AIDS trends, prevention and care efforts and strategies

10. Demonstrate cultural humility as well as an understanding, awareness, and respect for diversity amongst colleagues and clients
11. Conducting community-based outreach in order to recruit priority populations into HIV/STI testing & prevention services through various in-person and social media/app based activities (i.e. Facebook, Grindr)
12. Collaborating with the Prevention Services Team, community members, and relevant organizations in order build an effect network in order to reach MSM and other populations disproportionately impacted by HIV, especially people of color
13. Facilitating the distribution of condoms and safer sex supplies to locations frequented by priority populations, including identifying new sites and working with the Manager of Prevention Services to manage and maintain all safer sex material inventory for the Prevention team
14. Clearly and accurately Completes required documentation for HIV Prevention programs including HIV Counseling and Testing Forms and consents, client satisfaction surveys, Program screeners, sign-in sheets, incentive logs, program forms, etc.
15. Maintains updated referral list of community resources for HIV Prevention programs through research and networking with diverse organizations and constituencies including the HIV/AIDS, Latino, African American, and GLBTQ (gay, lesbian, bisexual, transgender, questioning) communities
16. Assists with the development and facilitation of educational HIV/STI workshops
17. Participates in program, departmental and staff meetings
18. Link people newly diagnosed with HIV to medical and case management or re-link those who are not receiving medical treatment or case management
19. Assess client needs and link clients to effective prevention and essential support services including housing, nutrition assistance, mental health and substance abuse treatment, employment services, and other needs as identified by the client
20. Maintain content and manage updates of social media platforms as assigned
21. Participate in quality improvement efforts and technical assistance
22. Review and recommend potential resources which are culturally sensitive to the targeted community
- 23. All other duties as assigned.**

Company Values to Adhere To

1. We honor and respect every person we encounter as a valued member of the human family whose gifts and rights are protected and respected.
2. We support and champion individual and organizational growth, accountability, creativity, teamwork, and commitment to quality, and the best standard of care.
3. We promote and advocate for full integration of our client's physical and mental health with their needs as an active member of a vibrant and just community.
4. We collaborate with others to develop systems, organizations, and programs that address the needs of and empower all members of our community with a preference for the most vulnerable and disadvantaged.

Qualifications:

1. Successful experience working with ethnic, racial, economic and sexually diverse populations
2. Background and/or willingness to work with men who have sex with men
3. Willingness to work non-traditional hours.
4. Have knowledge and sensitivity about the needs / issues of various subpopulations such as people of color and the LGBT community
5. Must be able to work independently as well as in a team environment.
6. Must demonstrate sound judgment, initiative and discretionary abilities.
7. Must possess reliable transportation, a valid Michigan driver's license and maintain the minimum Michigan vehicle insurance requirements.

Education: Equivalent appropriate life/professional experience.

Language Ability: Must have the ability to read and interpret any and all official correspondence, reports and documents.

Reasoning Ability: Must have the ability to apply common sense to carry out instructions.

Computer Skills: Must have working knowledge of MS Word, MS Publisher MS Outlook and MS PowerPoint.

Supervisory Responsibilities: None

Certificates & Licenses: HIV Counseling and Testing Certification provided by the Michigan Department of Community Health. Must pass all three modules with-in two months of date of hire.

Work Environment: The work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of the job. This job requires little heavy lifting or other physically demanding activities. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Salary for this position is \$35,000 annually

Send Resume to Teresa Springer

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No Phone Calls Please